

CERTIFICATE OF COMPLIANCE INSTRUCTIONS

1. Enter part number and dash number as it appears on the Purchase Order.
2. Enter the latest revision letter of the engineering drawing/model and applicable engineering order change number/letter. Also include revision of applicable drawing parts list. If the P.O. number is a planned "kit" then this block is not applicable.
3. If the part number listed in block 1 is a synthetic (i.e., planning configuration assigned number) number then enter the engineering equivalent part number, otherwise mark N/A. If there is no equivalent eng. Dash number then enter the drawing base number only. If the P.O. number is a planned "kit" then this block is not applicable.
4. Enter supplier name and address.
5. Enter Qarbon Aerospace assigned supplier code number (six digit numeric).
6. Enter all applicable Qarbon Aerospace rejection tag number(s). Use Block 20 for additional tag entries.
7. Enter quantity shipped.
8. Enter supplier's packing slip or shipping document number.
Note: This number can be added by the supplier after source acceptance if the supplier's system prevents printing a final packing slip before final customer acceptance
9. Enter the Qarbon Aerospace P.O. and item number applicable to shipment.
10. Enter the latest Qarbon Aerospace planning revision number to which the supplier is manufacturing and processing to (include manufacturing plan approval numbers and date when applicable.) Use Block 20 if additional space is required.
11. Enter material type (alloy), temper and specification.
12. Enter heat lot number for supplier purchased material.
13. Enter the applicable material release document number when Qarbon Aerospace furnishes material (i.e., JREQ number).
14. Enter the original raw material manufacturer's name when material is furnished by the supplier.
Note: When completed, print out form such that red border and "Open Tag" water mark displays in red color.
15. Enter all customer special processes performed in the order of which the processes were performed. See applicable APPROVAL PROCESSOR LIST as noted in Table 3 of Qarbon Aerospace SQAR document. In addition to special processes include all organic coatings applied (e.g., paint).
16. Enter the specific specification number and revision to which parts were processed
17. Enter the date the process was actually performed.
18. Enter the name and address of the approved processor.
19. Enter the processor approval memo number. This approval number is the certification number that is found on the actual processor test report.
20. Use this area for any additional information or overflow from entries in the other block numbers.
21. Enter hardness requirements (should be) and actual readings (Is, include range).
22. Enter the electrical conductivity requirements (should be) and actual readings (Is, include range).
23. Enter the actual quantity of parts tested for each technique.
24. Indicate if grain direction has been verified when required.
25. Qarbon Aerospace source inspector (inclusive of C/L) applies acceptance stamp and date or if supplier is delegated and CD-4020 is required then applies supplier acceptance stamp and date.
Note: Do not enter a signature or write across stamp.
26. List part serial numbers when applicable.
27. List all P.O. quality clauses/notes.
28. Supplier Quality Manager or authorized designee sign and date, include title and printed/typed name.
Note: Items eleven (11) through fourteen (14) and twenty-one (21) through twenty-four (24) are not applicable for assemblies/sub-assemblies and kits.
Note: Do not leave any boxes blank, if an item is not applicable please enter 'NA'